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MEMORANDUM FOR: Acting Assistant Director for Research and Reports  
 THROUGH : Acting Deputy Director (Intelligence)  
 SUBJECT : Space - Office of Research and Reports  
 REFERENCE : Staff Study to DD/A thru DD/I from AD/RR, dated 31 Oct 52, same subject

1. Public Buildings Service has been requested to assign additional space to this Agency. Numerous discussions have been held but no final determinations reached. The general space shortage in the Washington area makes it extremely difficult to meet this Agency's requirements.

2. An over-all study of Agency space needs is in progress but is contingent upon final determination of total Agency personnel ceilings and those of the individual components. However, an immediate effort will be made to provide 5,000 feet of space for the Methods and Techniques Division. You may expect direct action from the General Services Office within a few days. Your total space problems as presented in your staff study will be included in the Agency study.

15/

WALTER REID WOLF  
 Deputy Director  
 (Administration)

OGS:MM:lrv (18 Nov 52)  
 SA/DD/A:RSW:jeb (19 Nov 52)  
 cc: OGS (w/ref study) (3)

DD/A chrono

DD/A sub: "GENERAL SERVICES - Space" - cc 4/ruf

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